

Thank you for your interest in hiring the Torbay Sailing Club Hall. Some brief details are included below about our hall. Please feel free to get in touch if you have any further questions.

A quick overview

- There are 60 chairs and 14 tables (75x180cm) available.
- Building can accommodate a maximum of 120 people.
- Catering can be brought in, there is a small kitchen that can be used.
- We can recommend a catering service, or you can choose your own
- You supply your own alcohol. Alcohol must be supplied to your guests for free, it is illegal to sell alcohol without a licence.
- Elevator available for disabled use only (please advise if required prior to event).

- We do not have a sound system at the club. We can pass on details of a local company that hires equipment out for functions.
- You are welcome to view the venue on a club sailing day or arrange a date to view by messaging us.
- There is space for a band.
- We use SpaceProtect to hold a bond while your event is taking place. In most instances, this is a \$500 authorisation on your card that is released at the end of your event providing all goes well.

Rates:

For bookings by the hour, between the hours of 9:00am and 10:00pm, Monday to Thursday, and 9:00am to 5:00pm, Friday and Saturday, we charge an hourly rate of **\$92 /hr**. The daily cap for these bookings is **\$690** (you don't pay more than this no matter how many hours you book for).

For full day/evening bookings on Friday and Saturday, we charge a minimum rate of **\$1,085** (equivalent of 7 hours, or an evening booking from 5:00pm to midnight), and a maximum rate of **\$1,395** (equivalent of 9 hours, this is the daily cap no matter how many hours over this you book for).

Example bookings:

Period	Amount
Tuesday, 9:00am to 2:00pm	5 hours at \$92.00 /hr = \$460.00
Tuesday, 8:00am to 5:00pm	Max daily charge = \$690.00
Saturday, 5:00pm to midnight	Minimum evening rate = \$1,085.00
Saturday, 9:00am to midnight	Maximum day/evening charge = \$1,395.00
Saturday, 10:00am to 2:00pm	4 hours at \$92.00 /hr = \$368.00



We use SpacetoCo as our booking management system. Please <u>click here</u> to book the venue. An availability calendar is also shown at this link.

For more information, or to arrange a viewing, please contact our venue manager below:

Janine Oxley 021 184 4580 <u>hire@torbaysailingclub.org.nz</u>